



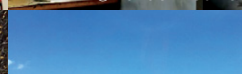
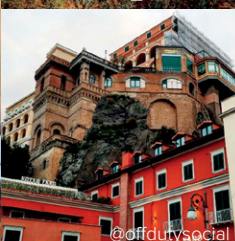
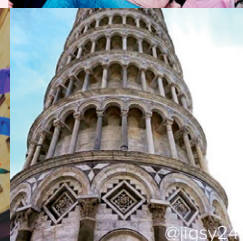
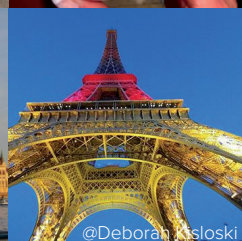
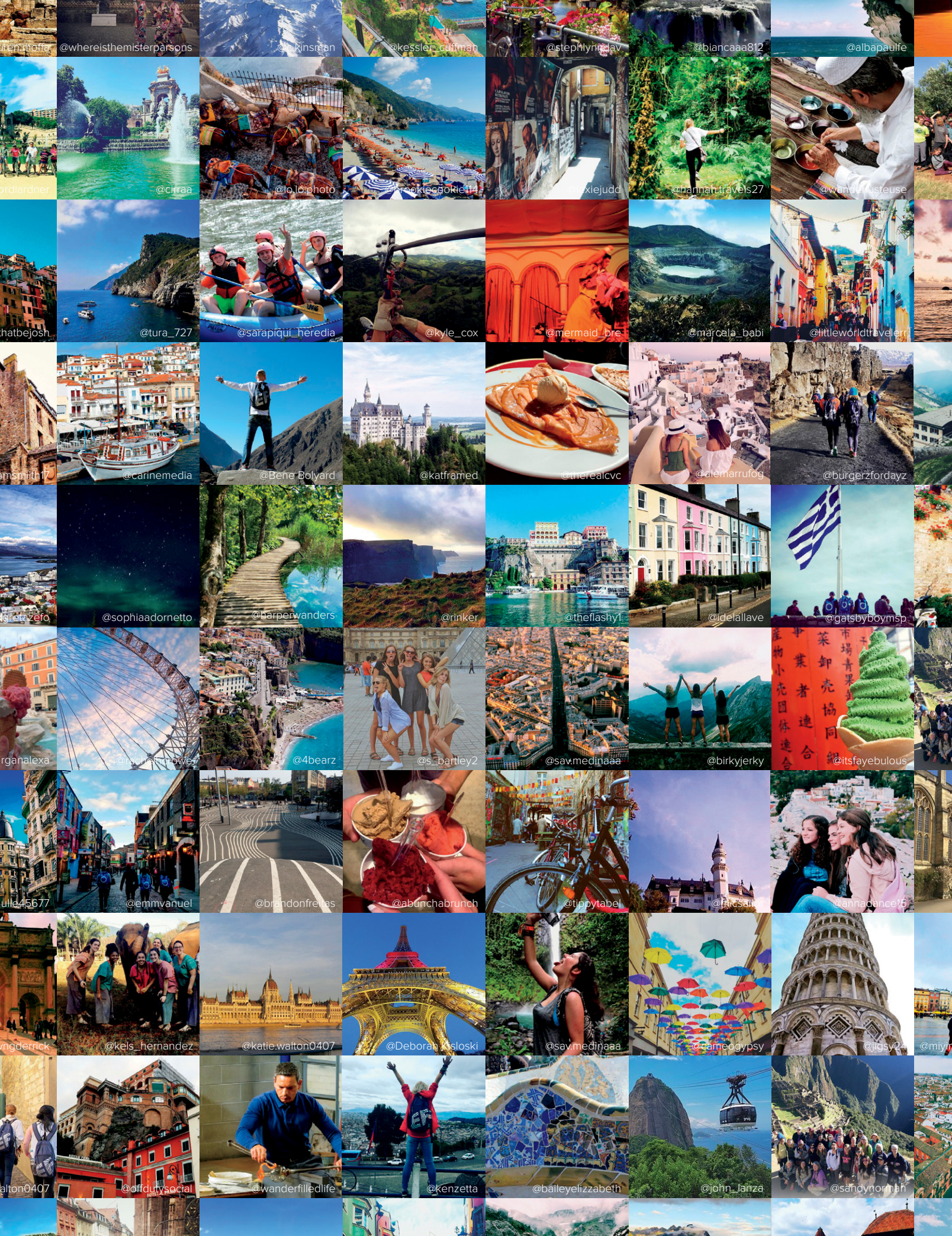
For tours departing after  
October 1, 2018

## ***Educational Tours***

A photograph of three young people sitting on a rocky cliff overlooking the ocean at sunset. A young woman on the left is wearing a white tank top and a straw hat, laughing with her eyes closed. A young woman in the center is wearing a white lace top and glasses, also laughing. A young man on the right is wearing a black t-shirt and light-colored shorts, looking towards the women and smiling. The background shows the ocean and a rocky coastline under a warm, golden sky.

**Say hello to  
the world**

YOUR TOUR ENROLLMENT GUIDE





# Transformation awaits

“The important change, I think, is the change we find in the students. We send our children off on this incredible opportunity and they come back changed, more worldly.”

– Lynn L., TX (Group Leader)

←  
Actual traveler pics!

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# Welcome to EF Educational Tours

We've partnered with your Group Leader to change the way your child looks at the world—and themselves—through immersive travel experiences. We believe everyone should have the opportunity to broaden their perspectives, grow through experiential learning, and gain the skills needed for success in today's interconnected world—which is why we've always provided the guaranteed lowest price.

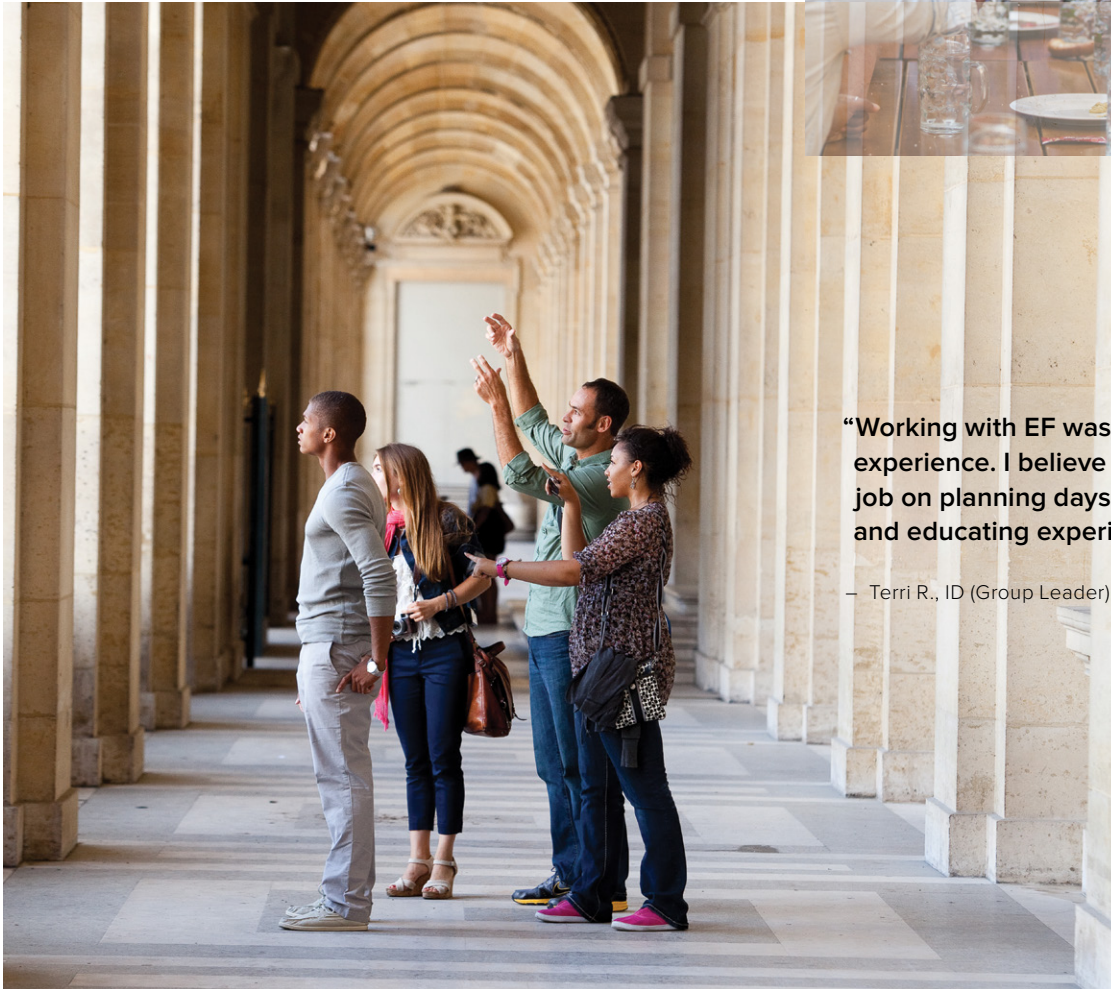
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Learn more and enroll online at [eftours.com/enroll](https://www.ef-tours.com/enroll)

**“This trip was an amazing trip to share with my son. So many opportunities to see sites we’d only read about or seen in pictures. It was an incredible opportunity to learn about both history and present day influences. Our Tour Director was beyond fantastic! He really made the experience meaningful and fun.”**

– Terri G., MD (Parent)





**“Working with EF was a great experience. I believe EF did a great job on planning days full of fun and educating experiences.”**

– Terri R., ID (Group Leader)

## EF WORLDWIDE AT A GLANCE

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**1,000,000**

Students experience our programs each year

**46,500**

EF staff, educators, & Tour Directors

**500+**

EF schools & offices

**50+**

Countries with EF operations

**1**

Shared passion for helping people become citizens of the world

# The impact of educational travel

At EF, we know that some of the most valuable learning experiences take place beyond the classroom. Our tours actively engage students and help them prepare for the future by teaching them more about themselves, the world, and their place in the world.

We've witnessed the power of educational travel to inspire a lifetime of curiosity and open-mindedness. So when students return home, the souvenirs they bring back are the skills and attitudes they need for their next steps—in school, their careers, and the world beyond.



**“From start to finish, my whole Costa Rica trip was unforgettable. If I had to pick a favorite part, it would probably be going to the school and seeing just how happy all the children are. I hope to be a teacher one day, and seeing that made me realize it even more.”**

– Emma J., NC (Student)

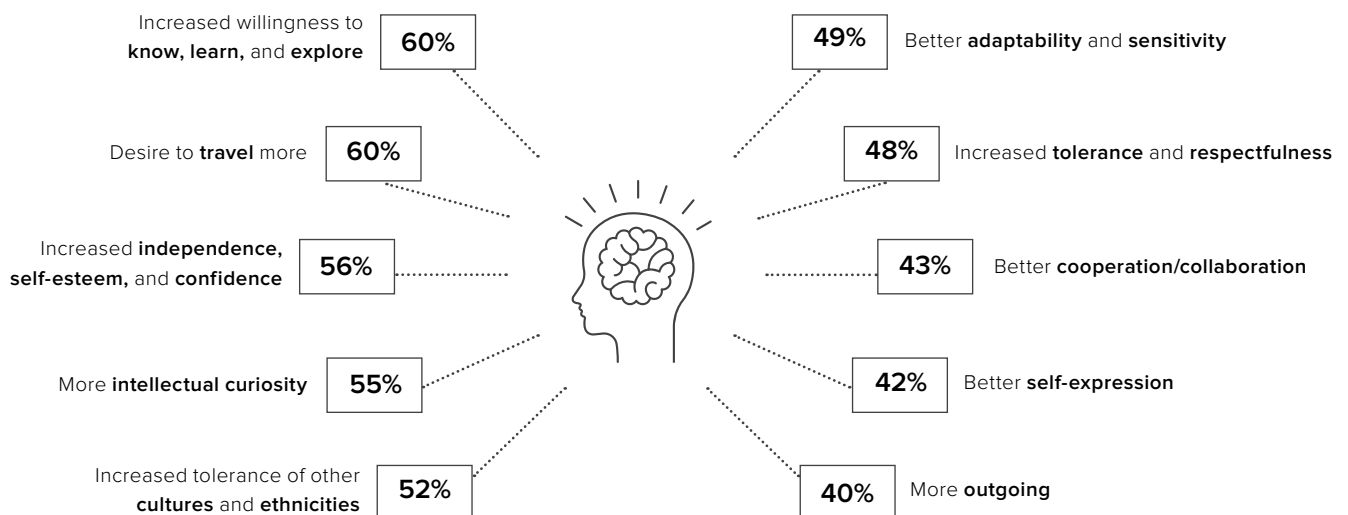


“From the moment you get off the plane until the time you leave, you are learning each step of the way. EF makes sure you get a real feeling of the culture and all the country has to offer.”

– Beth H., NC (Group Leader)

## The top ten effects of travel on students

Here’s what 1,432 U.S. teachers had to say about the social impact of travel on students in response to a study conducted by StudentMarketing for the the Student & Youth Travel Association from August 2013 to November 2015. Visit [eftours.com/studentimpact](http://eftours.com/studentimpact) to learn more.



References: Student & Youth Travel Digest: A Comprehensive Survey of the Student Travel Market. SYTA, n.d. Web. 12 June 2017.

# We're here to support you

For over 50 years, we've helped students and teachers explore the world. And for over 50 years, we've been committed to the safety of each and every one of them.

## **Global presence**

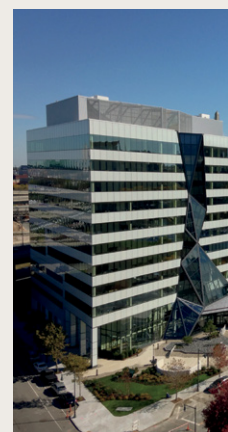
With a team of more than 46,500 EF staff, educators, and Tour Directors around the globe, we have a presence in nearly every destination we travel to—ready to support you wherever and whenever you need us.

## **Full-time Tour Director**

From the moment the group clears customs to the time they set off for home, a Tour Director is with your group all day, every day, and trained to assist with any on-tour emergencies. They'll also have a direct line to EF offices both locally and globally for added support.

## **Dedicated emergency support**

You can always be in touch with EF staff with our 24/7 emergency support. Our offices, and people, are ready for any situation at any time.





# Over 500 schools and offices in over 50 countries



EF Shanghai, our Chinese hub located in the heart of the busy Jing'an district.



EF Education First's North American headquarters in Boston, MA.



Local Tour Directors provide cultural insight and knowledge for students.

# Everything that's included (memories, too)

We believe every student should have the opportunity to travel. Our unmatched global presence and longstanding relationships with airlines and hotels ensure that your child will get the best experience at the best value possible. And, with all-inclusive tours, everything is covered, from full-time Tour Directors to culturally rich activities, allowing students to discover the world with confidence.

**“You cannot have a more involved itinerary or a more efficient trip. EF Tours handles all [of the logistics] for you so you get the most fun out of your trip.”**

– Nicholas E., CA (Traveler)



## Worldwide presence

EF has over 500 schools and offices in more than 50 countries worldwide.

## Airfare & on-tour transportation

Round-trip flights on major carriers; all on-tour transportation.

## Hotels

Overnight stays in quality hotels.

## Regional meals

Regional breakfast and dinner as specified on your itinerary.

## Guided tours and activities

Sightseeing tours led by expert and licensed local guides; tickets to all activities.

## Full-time Tour Director

Your Tour Director stays with your group 24/7, providing local insight and knowledge while handling every on-tour detail.

## Traveler resources

We offer travelers flexible payment options as well as a specialized support team to manage finances and answer tour questions.

## 24-hour emergency assistance

You and your child can count on EF's dedicated emergency service team while on tour.

## weShare—personalized learning

Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for high school credit.



# How students can get even more out of their tour

These three educational tools enhance students' travel experiences and prepare them for the future.

## LEARN ON A DEEPER LEVEL

EF's personalized learning experience, weShare, helps students put a more personal lens on their tour by tapping into their own interests and passions. It's free, and students can even win a free trip and earn high school credit for post-tour projects.

*Learn more at [eftours.com/weshare](https://eftours.com/weshare)*

## ACE COLLEGE APPLICATIONS

Successful college applications are all about what makes you unique, and travel helps reveal just that. With EF's UnCommon App, students use their tour as inspiration for a personal essay admissions officers can't resist.

*Learn more at [eftours.com/uncommon](https://eftours.com/uncommon)*

## EARN COLLEGE CREDIT

Students can earn three college credits with their tour—and gain the confidence of having completed a college-level course—through EF's exclusive partnership with Southern New Hampshire University.

*Learn more at [eftours.com/credit](https://eftours.com/credit)*

### Tour donation page

Travelers can ask friends and family for contributions and raise money for their tour using their own personal tour donation page.

### Travel gear

Your child will get an EF backpack and emergency wristband to wear on their tour.

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Learn more and enroll online at [eftours.com/enroll](https://eftours.com/enroll)



# Paying for your tour

To help students experience the life-changing power of travel, we offer our travelers three different ways to manage their payments and pay for tour.

## CHOOSE WHEN—AND HOW—YOU PAY

### Pay in full at enrollment

- Pay your entire balance at the time you enroll
- Payment methods accepted: Visa or MasterCard, ATM/debit card, or personal check

### Automatic Payment Plan

- Plan fee: \$0
- Payment methods accepted: checking account or an ATM/debit card (card must display the Visa or MasterCard logo)
- Payments automatically deducted either monthly or bi-weekly
- Final payment is due up to 25 days prior to departure

### Manual Payment Plan

- Plan fee: one-time \$50 payment
- Payment methods accepted: ATM/debit card, credit card (card must display the Visa or MasterCard logo), or personal checks
- \$500 due 30 days after enrollment
- \$500 due 90 days after enrollment
- Remaining balance due 110 days before your tour

This portion does not apply to CHCA families.





## Ask for the gift of travel

Every student who travels on an EF Educational Tour automatically gets their own tour donation page. That way they can ask family and friends to donate money toward their tour (instead of getting another sweater or pair of socks).

**This portion does not apply to CHCA travelers**

### HOW IT WORKS:

#### Share your page

Whether it's because of a birthday, the holidays, or an awesome report card, your child can share their personal tour donation through email or on social media and ask friends and family for donations.

#### Get donations

All contributions are automatically applied to your child's balance and you can continue to share your page with them if you wish.

**“I was able to see pure joy on the faces of my students and chaperones for nine straight days. Being immersed in the local culture gave everyone a certain level of confidence they will carry with them for the rest of their lives.”**

– Katie N., WI (Group Leader)

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Learn more and enroll online at [eftours.com/enroll](https://eftours.com/enroll)



# Money back. Mind at ease.

Designed specifically with EF travelers in mind, all travelers have the option to purchase the Global Travel Protection plan. This plan helps individuals protect themselves against the impacts associated with certain unexpected situations such as flight delay, loss of job by a parent, or death or illness of a family member, and offers medical coverage on tour in case of sickness or an emergency. This plan is secondary to any other insurance policies a traveler may have and does not cover terrorism as a cancellation reason.

## THE GLOBAL TRAVEL PROTECTION PLAN INCLUDES:

- Tour cancellation and interruption coverage
- Illness and accident coverage
- Baggage and property coverage
- Flight delay coverage

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For more details on this plan, visit [eftours.com/protection](https://eftours.com/protection)



**“Everything was well organized and planned so that I didn’t worry once about what was happening next. They prepare you for everything! If I had the opportunity to go on another EF trip, even if it was the same one, I already know I would have just as much fun! ”**

– Pam D., KY (Traveler)

# Our Peace of Mind program

All groups are automatically covered by our Peace of Mind program. Should a group's travel plans need to change for any reason, including terrorism or other world events, this program provides the Group Leader the flexibility to change the group's tour date, destination, or itinerary up to 45 days before their tour.

See pg. 18 for more details.

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**Questions?**

**Call us at 800-665-5364.**



## General Terms and Conditions

These Booking Conditions are valid for all EF tours departing after October 1, 2018, and are subject to change with or without notice. The most current Booking Conditions at the time of your departure will apply, which are available at [eftours.com/bc](http://eftours.com/bc). All tours are operated outside of the U.S. by EF Education First International, Ltd., Switzerland. EF Institute for Cultural Exchange Inc. is a marketing service provider for that company and is referred herein together with EF Education First International, Ltd. as "EF."

### WHAT'S INCLUDED IN THE PRICE?

- Program price
- \$95 non-refundable deposit
- Round-trip airfare
- Accommodations in hotels with private bathrooms (unless otherwise indicated on the itinerary)
- A Tour Director available 24 hours a day from when you arrive until you depart (unless otherwise indicated on your itinerary)
- Breakfast and dinner daily in Europe. (For non-European destinations different meal plans may apply.)
- Sightseeing tours and excursions led by licensed local guides as specified
- Airport transfers and transportation between destination cities
- Transportation to all included activities
- Entrance fees and theater tickets as specified
- EF walking tours and Tour Director-led sightseeing as specified
- Cruises, trains, or ferries as specified
- Adult supplement (if applicable)
- Weekend supplement (\$35 fee for any flight departing Friday, Saturday, or Sunday in either direction, if applicable)
- Support from EF representatives abroad
- 24-hour worldwide emergency service

The above apply to all tours unless otherwise noted on the tour itinerary. If we ever fail to provide you with any of the above, we will refund you its value upon your return from the tour.

### What does the non-refundable deposit include?

- All travelers must pay the non-refundable, non-transferable \$95 deposit upon enrollment in order for the enrollment to be complete. After travel is completed on the first tour, repeat travelers will receive a \$100 repeat traveler discount off of future tours.\* (EF Explore America repeat travelers will receive a \$50 repeat traveler discount off of future EF tours.) The \$95 non-refundable deposit includes:
- EF's standard cancellation policy and Peace of Mind program as described on p. 18
  - EF backpack and luggage tag for each tour
  - Processing services by EF staff
  - Eligibility for discounts on other EF programs

\*Repeat travelers are paying travelers who traveled beginning in 2003. Travelers who cancel their tour prior to traveling are not eligible for a repeat traveler discount. The repeat traveler discount is non-refundable and non-transferable.

### WHAT'S NOT INCLUDED IN THE PRICE?

- Rooming supplement (if applicable)
- Optional excursions (except where indicated)
- Global Travel Protection plan (except where indicated)
- Beverages and lunches (except where indicated)
- Transportation to free-time activities
- Customary gratuities (for your Tour Director, bus drivers, and local guides)
- Portage
- Any applicable baggage-handling fees imposed by the airlines (see [eftours.com/baggage](http://eftours.com/baggage) for complete details)
- Expenses caused by airline rescheduling, cancellations, or delays caused by the airlines, bad weather, or events beyond EF's control (see next page for details)
- Passport, visa, and reciprocity fees

### GROUP TRAVEL

#### How does group travel work?

We believe that all students should have the opportunity to travel, which means we do everything we can to keep our program prices the lowest in the industry without sacrificing quality. One of the ways we do that is by combining groups to fill a tour bus so that all travelers help cover the costs of the bus, the Tour Director, local bus driver, and other expenses. **ChCA groups will not be consolidated with any other group** schools, although groups may not be of the same age level.

Therefore, in order for everyone to travel for the lowest price possible, group travel requires some flexibility. Each group submits its preferred tour choices and travel dates, and then we book all of the groups with the same requested tours on one specific departure date. Because EF is the largest student travel provider, it's rare that groups do not travel on their first-choice tour. However, on occasion, we may need to book your group on a second- or third- choice tour. If we fail to offer a comparable tour, travelers may opt to receive a full refund. EF strives to keep departure dates within two days of the requested date for tours departing October through April and within four days of the requested date for tours departing May through September. Your final tour itinerary and travel dates will be confirmed approximately two months prior to departure.

#### Anything else I need to know about my itinerary?

Based on your travel dates, there may be times when it becomes necessary to modify your itinerary. Sometimes this involves changing the order in which cities are visited, altering your length of stay in a city or country, or using an alternate airport. On certain days, especially holidays, some tour inclusions may be unavailable. In such cases, we will substitute different inclusions or provide a refund after the tour. Tours are designed for students, as reflected in the pacing, accommodations, and other aspects of the tour.

### PRIVATE GROUPS

#### What if my group wants to travel on our own without being consolidated?

If you want the privacy of your own tour bus and Tour Director, you can choose to travel as a private group. This option is available for an additional fee, which varies based on the final number of paying travelers. If your group fills a standard-size tour bus, the private group option is free. The itinerary may not be modified while on tour (i.e. you do not have the tour bus at your disposal); however you are able to make certain tour modifications prior to the tour departure. Although your base itinerary will include only your group, you may be consolidated with others during optional excursions. Also, due to flight and hotel availability, we require the same departure date flexibility as described above. Please let EF know prior to your first enrollment if you would like to be a private group.

#### What if my group is traveling on a customized tour?

If your group is traveling on a customized tour, you will automatically be traveling as a private group. The tour price for your customized tour can fluctuate based on the group size and will be finalized based on the number of paying travelers at the time of departure.

### ENROLLMENT

All Enrollment Forms must be received at EF by 110 days prior to departure. Travelers should provide complete first, middle, and last names, and dates of birth as they appear (or will appear) on their passports.

#### What is the cost of a name correction?

Any corrections to match passport names made after 110 days prior to departure require that we change the flight reservation, resulting in a minimum fee of \$200 per airline up to the cost of a new published fare ticket. This may also result in a different flight itinerary from the entire group. Travelers who have not yet applied for a passport should provide their full name and date of birth as they appear on their birth certificate.

#### How do travelers enroll?

Enrollment Forms and payment can be submitted to EF in any of the following ways:

- Online: [eftours.com/enroll](http://eftours.com/enroll)
- Phone: 800-665-5364

**Forms will be returned as a group and should be**



– Mail:

EF Educational Tours  
 EF Center Boston  
 Two Brattle Street  
 Cambridge, MA 02141

– Fax: 800-318-3732

For your convenience, travelers are automatically enrolled in paperless billing. Travelers who prefer to receive invoices by mail may request this option during enrollment.

**Can a traveler enroll on a waitlist if the tour is full?**

Upon the discretion of the Group Leader, a waitlist may be offered for full tour. A \$95 non-refundable deposit is required for waitlist enrollments. If space becomes available on the tour and the applicant chooses to enroll, EF’s payment plan and cancellation policies apply immediately. If space is not available by 14 days prior to departure or if the applicant cancels from the waitlist, the \$95 deposit will be refunded.

**Can children under 12 go on tour?**

We do not allow children under the age of 6 to travel with us. Travelers ages 6-11 must have an adult chaperone other than the Group Leader and will have to room with that chaperone. Travelers may choose to stay in a family room (a room with two twin beds and a cot) or in a twin (a room with two beds). Applicable fees will apply.

**Can adults go on tour?**

EF’s published program prices are based on student rates for transportation, admissions, accommodations, etc. We welcome adults (those ages 20 and older, including those who will turn 20 while on tour) but have to charge a per-person flat fee supplement of \$100 plus \$50 per night of the tour to cover the difference between student and adult rates. Adults will pay an additional \$40 per night for the sea portion of their tour on overnight ferries and cruises, where applicable. Please see next page for information on adult rooming. Groups comprised of a majority of adults must select the private group option. All adult travelers will be required to complete a background check through a third party company prior to travel. EF reserves the right to cancel any traveler if, in EF’s sole discretion, it determines the results pose a risk to the group’s safety or wellbeing.

**LATE ENROLLMENTS**

**Can a traveler enroll after 110 days prior to departure?**

Yes. If a traveler enrolls 109 days or fewer prior to departure, they are considered a late enrollment. Full payment is needed at the time of enrollment, including a non-refundable \$100 late enrollment fee (cash or personal checks are not accepted). The traveler will be placed on a waiting list while we check bus, flight, and hotel availability. We may also offer the option of arranging your own air travel from the land-only portion of the tour.

If we are unable to place the traveler on a tour or offer an alternate flight to meet up with the tour, the traveler may cancel their enrollment request and will receive a full refund.

**PASSPORTS AND VISAS**

**Who is responsible for getting travelers’ passports, visas, and other travel documents?**

Each traveler must obtain a passport and any applicable visas or other travel documents prior to departure. For certain tours, we will need passport information by 110 days prior to departure. If a traveler is unable to obtain these travel documents, our standard cancellation policy will apply (see first column on p. 18). Please be sure that passports are valid for at least six months after the tour ends. Visit the U.S. Department of State at [www.travel.state.gov](http://www.travel.state.gov) for further information. Non-U.S. citizens will need to contact the embassy or consulate of their destination countries to ensure they meet specific entry requirements. Remember to check the itinerary carefully for all countries that will be visited (including countries visited in transit).

**GLOBAL TRAVEL PROTECTION**

**Can I protect my investment?**

Travelers can help protect their investment from the unexpected with the offered Global Travel Protection plan. Designed specifically with EF travelers in mind, this plan covers travelers for the official tour portions while groups are traveling with a Tour Director. Additionally, if you are traveling on a Service Learning Tour operated by Me to We Trips, you are required to have relevant traveler’s insurance. Learn more at [eftours.com/protection](http://eftours.com/protection). The Global Travel Protection plan is non-refundable.

**FLIGHT INFORMATION**

**Which airlines are used by EF?**

EF reserves seats with major airlines, including Aer Lingus, Air Canada, Air France, Air New Zealand, Alitalia, American, British Airways, Copa Airlines, Delta, Iberia, Icelandair, KLM, Lan Airlines, Lufthansa, Qantas, South African Airways, Swiss, United, Virgin Atlantic Airways, and other U.S. and international carriers. Our contracts do not allow upgrades, stopovers, or the accrual of frequent flier miles.

**What will my flights be like?**

We always do our best to provide the most direct route to your destination city. However, due to available flight routings, we cannot guarantee non-stop or direct flights. Sometimes, groups may travel on an overnight red-eye flight, departing the evening before the tour is scheduled to begin. In rare cases, groups may have a domestic and/or international overnight, layover, and/or bus transfer. Based on seat availability and the size of the plane, we may not be able to accommodate all members of a group on the same flight, in which case the Group Leader will determine on which flight itinerary each traveler will travel. In such instances that a traveler is not satisfied with their flight assignment, standard cancellation fees apply. We are not able to pre-assign seating. Seat assignments will be provided upon check-in. Depending on your group’s size, travelers may or may not sit together. Some countries may require aircraft insecticide treatment for inbound foreign flights. A list of such countries is available at [eftours.com/insecticide](http://eftours.com/insecticide).

**Do I have to travel on all legs of my flight itinerary?**

You must travel on all legs of your itinerary. If you do not travel on a portion of your flights, the remaining portions will be cancelled. You will be responsible for purchasing a new ticket as well as for any service fees charged by the airlines.

**What happens if my flight is delayed?**

EF is not responsible for airline schedule changes or mechanical, weather, or capacity-related flight delays; however, visit [eftours.com/protection](http://eftours.com/protection) for benefits offered in the Global Travel Protection plan.

**Are any airports interchangeable?**

Flights to and from the following destinations may originate/end at any of the airports in that vicinity. On occasion, the tour may return to a different airport than the one you departed from.

- Chicago: O’Hare or Midway
- Houston: George Bush Intercontinental or Hobby
- Miami: Fort Lauderdale or Miami
- New York: LaGuardia, JFK, or Newark
- Washington, D.C./Baltimore: BWI, Dulles, or Ronald Reagan National
- Ireland: Cork or Shannon
- Italy: Milan or Venice
- Scotland: Edinburgh or Glasgow

**Are there flight restrictions for travelers under 18?**

Anyone younger than 18 years old traveling apart from the group without an adult companion must contact each airline or the minors’ airline agent and need to register as an unaccompanied minor per the airlines’ policies. Any resulting fees will be assessed by the airlines and are the responsibility of the traveler. Additionally, travelers younger than 12 years old are not permitted to travel land-only unless accompanied by an adult traveling on the tour.

**SPECIAL TRAVEL REQUESTS**

EF is happy to provide stay-ahead/stay-behind options, alternate departure airports, and land-only tours for individual travelers or the whole group. If you

This section does not apply to CHCA travelers

N.A. - all CHCA students will travel with the group

have requested special travel arrangements, EF cannot guarantee that you will fly with your group in either direction.

**What if the whole group wants to do a stay-ahead or stay-behind?**

Where possible, EF will provide altered flight and/or land arrangements for a group of at least six paying travelers plus the Group Leader. Each traveler will have to pay any additional air and/or land costs. The Group Leader should submit one request for the whole group, which needs to be received prior to the final enrollment.

**What if only one traveler has a special travel request?**

Individual special travel requests should be submitted online at [eftours.com](http://eftours.com) by 110 days prior to departure. Please keep in mind that you should not have any actual arrangements—such as booking a flight or hotel—until final tour itinerary and departure date have been finalized (around 60 days prior to departure). A \$150 service fee plus any additional air and/or land costs will be charged.

**What are the types of individual special travel requests?**

- Individual stay-ahead/stay-behind option: Where possible, EF will provide altered flight arrangements, as a result of a traveler's request, travelers are responsible for making their own arrangements to and from the hotel or airport as well as all land arrangements pertaining to their individual itinerary.
- Alternate departure airports: Program prices are based on group departures. If an individual chooses to fly out of a different airport than the group, the program price at the alternate airport will apply. Travelers must depart from and return to the same domestic airport.
- Land-only tours: On certain tours, travelers have the option to make their own flight arrangements and join the tour at the first hotel on the itinerary. Travelers are responsible for making their own arrangements to and from the hotel or airport. In this case, the program price will be reduced depending on the length and destination of the tour. EF is not responsible for any travel-related delays or inconveniences for land-only travelers. Additionally, travelers younger than 18 years old are not permitted to travel land-only unless accompanied by an adult traveling on the tour.

**OPTIONAL EXCURSIONS**

**What are optional excursions?**

EF offers these activities in addition to what is already included on the itinerary. Some group leaders choose to add optional excursions to all traveler accounts.

**When should I purchase optional excursions?**

To secure a discounted price, optional excursions need to be purchased by 50 days prior to departure (70 days for Venetian). Most optional excursions can be purchased online at a slightly higher price through our website and that must be purchased prior to departure.

**Are optional excursions refundable?**

EF handles an optional excursion (due to low enrollment or exemption) travelers will receive a full refund for the optional excursion after the final hotel check-out.

To receive a refund for an optional excursion that you simply no longer wish to be enrolled in, you must let us know by 50 days prior to departure or no refund will be given.

**ROOMING**

EF handles final rooming assignments for all travelers. Please ensure that all rooming requests are submitted by 110 days prior to departure.

**How are students roomed?**

Students will room in triples or quads with others of the same sex from the entire tour group. This means that students from different schools may room together. EF uses hotels with rooms that contain two double beds (beds for two people). Two students are expected to share each bed.

**Can students request a twin room?**

Students may request twin accommodations (a hotel room with two single beds) by submitting the name of their roommate. The following additional fees will apply:

- \$50 per hotel night per student
  - \$90 per ferry or cruise night per student
- (Please note: Twin accommodations are not available on overnight trains.)

**How are adults roomed?**

Adults are placed in twin accommodations (a hotel room with two single beds) with another adult of the same sex from the entire tour group, unless the name of a roommate has been provided. This will mean that adults from different schools/organizations may room together.

**Can adults request a room with a double bed?**

Adults can request double-bed accommodations (a room with one bed for two people) by providing EF with the name of their roommate by 110 days prior to departure.

**Can adults request a single room?**

Adults can request a single room for an additional \$40 per hotel, cruise, or ferry night. This fee is in addition to the standard adult supplement fees covered on the previous page. Single rooms are not available on overnight trains.

**What are the sleeping arrangements on trains?**

Overnight trains provide couchette sleeping berths or sossels (recliners). The couchettes contain up to six fold-out beds that come down from the wall; on rare occasions, these compartments may not be exclusive to EF travelers and may be mixed gender. Single rooms and private bathrooms are not available on overnight trains.

**MISCELLANEOUS**

**When does the tour officially start and end?**

Each tour begins with the take-off from the departure airport and ends when the flight lands at the return airport. For those making their own flight arrangements, the tour begins upon arrival at the first EF hotel and ends upon departure from the last EF hotel, according to the itinerary. The official length of an EF tour does not include stay-ahead, stay-behind, or any optional periods or activities when travelers are not escorted by a Tour Director.

**What happens if EF has to cancel or modify a tour?**

EF retains the right to cancel, modify, or delay the tour as a result of unforeseeable events that are beyond EF's reasonable control, including but not limited to, acts of God, war (whether declared or undeclared), terrorist activities or threats of terrorists activities, instability in a destination country, incidents of violence, public health issues or quarantine or threats of public health issues, substantial currency fluctuations, strikes, government restrictions, fire or severe weather conditions, or any other reason that makes it impossible or commercially unreasonable in the sole opinion of EF to conduct the tour as originally contracted. If EF cancels the tour for any such reason, travelers will receive an EF future travel voucher for all monies paid, less the \$95 non-refundable deposit and any additional non-refundable fees. Cancellation by EF for causes described in this section shall not be a violation of its obligations to any traveler.

**What if a refund is due?**

Refunds for overpayments must be issued in writing in equivalent to the most recent payment has been in the traveler's account for 21 days. Refunds will be issued in the name that appears on the traveler's account. All refund checks are mailed 14 days after the request has been processed. There will be a non-refundable \$35 stop-payment fee for lost refund checks.

**What about lost belongings?**

EF is not responsible for loss of passports, airline tickets, or other documents, or for loss of or damage to luggage or any other passenger belongings. In the case of a lost paper airline ticket, the traveler is solely responsible for meeting the airline's requirements (both logistical and financial) for ticket replacement.

**What about travelers with food allergies?**

EF recognizes that some travelers may have severe food allergies. We will do our best to ensure that our suppliers are informed of the situation, but we cannot guarantee that all requests will be accommodated. Travelers are responsible for making their own arrangements for all in-flight meals.

**What items are prohibited from tour?**

For the safety and wellbeing of all travelers, no firearms or any other weapons are permitted on tour except as required by law.

This section does not apply to CHCA travel

This section does not apply to CCHA travel

This section does not apply to CHCA travel

This section does not apply to CCHA travel

All rooming arrangements are completed by CCHA faculty

**What if my tour dates do not fall in the range covered by these Booking Conditions?**

Visit [eftours.com/bc](http://eftours.com/bc) for the most recent version of the latest travel year's Booking Conditions. The most current Booking Conditions will apply.

**PERSONAL DATA**

EF will process your personal data in compliance with applicable data protection legislation for the purposes of completing your enrollment, customer service, the purchase of an offered travel protection plan, and providing you with the products and services related to your tour. This may entail sharing your personal data with corporate affiliates, claims handlers, insurance providers, and other business partners both within and outside the U.S., including to and within the EEA/Switzerland. We have put appropriate safeguards in place for such transfers of your personal data, including the standard data protection clauses adopted by the European Commission. EF may also use your personal data, combined with data from third parties, to market products and services based on your interests, including by email and SMS/text. You may contact EF at any time to unsubscribe from any direct marketing purposes.

We will only keep your personal data for as long as it is necessary for the purposes for which it has been collected or in accordance with time limits stipulated by law and good market practice, unless further retention is necessary for compliance with a legal obligation or for the establishment, exercise or defense of legal claims. We will keep your personal data for marketing purposes until you withdraw your consent.

If you have questions about the processing or use of your personal data, would like to have a copy of the information EF holds about you, or have inaccurate personal data corrected or erased, please contact customer service at 800-665-5364.

**PROTECTION FOR TRAVELERS' PAYMENTS**

Travelers' tour money is protected in the unlikely event of EF bankruptcy, insolvency, or cessation of business under our participation in the United States Tour Operators Association (USTOA) \$1 Million Travelers Assistance Program. For program details and a list of its affiliates, contact USTOA by mail at 275 Madison Avenue, Suite 2014, NY, NY 10016, by email at [information@ustoa.com](mailto:information@ustoa.com), or online at [USTOA.com](http://USTOA.com).

**TERMS AND PROVISIONS**

The terms and provisions of these Booking Conditions supersede any other warranties, representations, terms, or conditions, unless they are expressly stated within a Booking Conditions Addendum or in a letter signed by an EF officer. While EF makes every effort to ensure the accuracy of its publications, it cannot be held responsible for typographical or printing errors (including prices).

The tour operator for your trip is EF Education First International, Ltd., Haldenstrasse 4, CH-6006, Lucerne, Switzerland, organization number CHE-109.874.655, VAT number CHE-116.325.678 MWST. EF Institute for Cultural Exchange, Inc. is an affiliate of EF Education First International, Ltd. and acts only as a marketing services provider for that company. EF Institute for Cultural Exchange Inc. is not an agent of EF Education First International, Ltd. and does not provide any goods or services for your trip. The services provided are tax-exempt with credit in accordance with Swiss Federal Law with regard to VAT Article #23.

**Payment Plan Terms and Conditions**

Should you choose the Automatic Payment Plan or Manual Payment Plan, the following Terms and Conditions apply.

**AUTOMATIC PAYMENT PLAN**

- Travelers must select payment method of either direct debit from a checking account or an ATM/debit card (card must display the Visa or MasterCard logo).
- EF must have the checking account or cardholder signature on the Enrollment Form electronic signature, or verbal authorization in our original agreement to EF's Automatic Payment Plan Terms and Conditions before the plan is activated.
- A minimum of three months of automated payments are required. Travelers who are not eligible for the Automatic Payment Plan must pay in full upon enrollment or enroll in the Manual Payment Plan.

- Travelers must provide a valid email address and pay the tour's \$95 non-refundable deposit before the plan is activated.
- Travelers who choose monthly payments must choose a date between the 1st and 25th of the month in which their account will be automatically debited.
- Travelers who choose bi-weekly payments must choose a weekday on which their account will be automatically debited.
- Due to weekends and holidays, EF reserves the right to debit the travelers' account up to three days after the scheduled date.
- The Automatic Payment Plan amounts are subject to change if tour items or payments (more than 10%) are added or removed in excess of \$20. A later item or payment totaling \$20 or less that are added or removed will only be reflected in the final payment.
- After the Automatic Payment Plan's final scheduled payment, any additional items are due at time of purchase. Payments will no longer be automatically deducted.
- A non-refundable \$35 fee will be assessed each time a payment is returned or declined. In these cases, the plan will be recalculated to have the missed payment redistributed across the remaining schedule. EF reserves the right to withdraw travelers from the plan for returns or declining in two consecutive payments. Should the final payment be returned or declined, travelers will automatically be withdrawn from the plan.
- Travelers are not charged late fees while enrolled in the Automatic Payment Plan. If the traveler opts to withdraw from the plan or is withdrawn by EF, the traveler will be enrolled in the Manual Payment Plan, and the \$50 plan fee will be assessed.
- All of the above terms and conditions of the Automatic Payment Plan also apply to travelers on EF Tours for Girl Scout tours.

**MANUAL PAYMENT PLAN**

- If travelers do not pay in full upon enrollment or choose the Automatic Payment Plan, they will be enrolled in the Manual Payment Plan and a non-refundable \$50 plan fee will be applied.
- Based on date of enrollment, travelers will be invoiced up to three payments. The first payment of \$500 is due 30 days after enrollment. The second payment of \$500 is due 90 days after enrollment. The remaining balance is due 110 days prior to departure.
- A late fee of \$95 will be assessed for any missed payment. All late fees are non-refundable.
- Based on date of enrollment, travelers on an EF Tours for Girl Scout tour will be invoiced up to four payments. The deposit of \$95 is due at the time of enrollment. The first payment of \$600 is due 60 days after enrollment. The second payment of \$600 is due 11 months prior to departure. The third payment of \$600 is due 9 months prior to departure. The remaining balance is due 90 days prior to departure.
- For travelers enrolled on an EF Tours for Girl Scouts tour, a late fee of \$35 will be assessed for missing either the first or second payment. A late fee of \$75 will be assessed for missing the third payment. A \$95 late fee will be assessed for missing the final payment. All late fees are non-refundable.
- Travelers can pay with A/M/debit card, red card (card must display the Visa or MasterCard logo) or personal checks.
- Payments made by personal check must be submitted with the traveler's name and account number.
- A non-refundable \$35 fee will be assessed each time a payment is returned or declined.
- Travelers are responsible for making on-time payments even if an invoice is not received.
- All payments due dates must be the dates by which each payment must be received by EF.
- EF reserves the right to cancel the traveler's reservation if any payment is past due by 30 days (or 15 days after final payment).
- Payment for the Global Travel Protection plan is due at time of purchase, and the plan will not be purchased until payment is received.

**Paperless Billing Terms and Conditions**

- For travelers enrolled in Paperless Billing, the following Terms and Conditions apply:
- Travelers will receive electronic notices in connection with all information related to their account, including our invoices and other notices that are available in electronic format. Travelers' acknowledgment means that, once

This section does not apply to CHICA travel

- enrolled, they will not receive paper copies. Invoice reminders will be sent to the billing e-mail address that travelers provide on their enrollment form. Travelers may view and print invoices by logging into their account at [eftours.com](http://eftours.com).
- EF is not responsible for any delay or failure to deliver any invoice, and travelers understand that nothing in these Terms and Conditions relieves obligation to pay any invoice.
- Travelers may elect not to receive electronic invoices and change to billing by US mail at any time by logging into account at [eftours.com](http://eftours.com) or by calling 800-665-5364.
- To the extent permitted by law, paperless billing is provided “as is” with faults and without warranties of any kind, either expressed or implied. Travelers assume all responsibility and risk for use of paperless billing. EF does not warrant that the information, processes, or services will be uninterrupted, or bug or error free.

## Cancellation Policy

The cancellation policies outlined below take into consideration the costs EF incurs long before groups ever depart. Notice of cancellation from an EF tour will only be accepted from the traveler, his or her legal guardian, or the Group Leader. The date of cancellation will be determined by the date on which EF receives notice. Cancellation refunds can only be made to the person whose name appears on the account. In order to qualify for refunds in accordance with EF’s standard cancellation policy, all payments must be received on time.

### EF’s standard cancellation policy

- **180 days or more prior to departure:** Full refund less the \$85 non-refundable deposit, all non-refundable fees, Global Travel Protection, and a \$300 cancellation fee.
- **149 to 90 days prior to departure:** Full refund less the \$95 non-refundable deposit, all non-refundable fees, Global Travel Protection, and a \$500 cancellation fee.
- **109 to 45 days prior to departure:** Full refund less the \$95 non-refundable deposit, all non-refundable fees, Global Travel Protection, and 50% of the program price.
- **44 days or less prior to departure:** No refund will be issued.

\*Travelers who purchase a Global Travel Protection plan have the opportunity to cancel the trip until 60 days prior to departure due to reasons not covered by the insurance underwritten by United States Fire Insurance Company and have the option to rebook on an EF destination tour within 90 days of such cancellation. Travelers responsible for finding a new tour, and final placement is based on availability. Such tour needs to take place within 180 days from cancellation, and any difference in price will be covered by the traveler (non-refundable fees from the original tour will not be put toward the rebooked tour). This benefit is not an insurance and is underwritten by United States Fire Insurance Company.

### Cancellation with replacement

- **150 days or more prior to departure:** Full refund less the \$95 non-refundable deposit, all non-refundable fees, and Global Travel Protection.
- **149 to 110 days prior to departure:** Full refund less the \$95 non-refundable deposit, all non-refundable fees, Global Travel Protection, and a \$100 substitution fee.
- **109 days or less prior to departure:** Replacements can no longer be accepted and EF’s standard cancellation policy will apply.

\*Cancellation with replacement refers to a traveler who cancels but finds a person to replace him or her on the same program. The replacement’s Enrollment Form must be submitted at the same time as the notification of cancellation.

### Group Leader cancellation

A Group Leader must accompany travelers on every tour. If a Group Leader cancels for any reason, he or she will be asked to assign a new Group Leader. Any travelers who cancel at this point and choose not to travel with their replacement Group Leader will be treated as standard cancellations. If no replacement Group Leader is found, the affected travelers will need to cancel to be eligible for EF’s standard cancellation policy. Those travelers interested in being placed with a new tour group should contact EF at 800-665-5364. If we cannot find a new tour for these travelers, EF’s standard cancellation policy will apply.

## EF’s Peace of Mind Program

We understand that plans can change due to unforeseen circumstances. EF provides an exclusive Peace of Mind program to account for such situations. This program is automatically included for all travelers and can be enacted at the group level for any reason, including terrorism or other world events. Your Group Leader may choose from the following options:

### 45 days or more prior to departure

- Change the travel dates of your group’s current tour
- Work with EF to modify your group’s current tour or find a new tour
- Cancel your tour and all travelers will receive a transferrable travel voucher

### 44 days or less prior to departure

If any location(s) included in the group’s tour itinerary is designated as a Travel Advisory Level 3 or 4 by the U.S. Department of State, your Group Leader may still choose any option from the section above.

### EF’s Peace of Mind program Terms and Conditions

Benefits of the Peace of Mind program are only available to the entire group and not to individual travelers. Travelers missing any payment deadlines must pay any incurred late fees to qualify for this program. Revised tours must fall within the date range that these booking conditions are valid. If the revised tour has a higher price than the original tour, travelers will be required to pay the difference as a condition of traveling on the revised tour. If EF cannot accommodate a revised tour request and/or the group decides not to travel on the original tour, then the group may opt for travel vouchers. If the group does not travel on the original tour, travel on a revised tour, or receive a future travel voucher, standard cancellation fees will apply. Travelers cancelling from a revised tour will be charged a cancellation fee based on the date that the original tour was revised or the date of cancellation from the revised tour, whichever is higher. EF will make every effort to accommodate revised tour requests. Travel vouchers will be issued in the amount of all monies paid by a traveler for the original tour less the \$95 non-refundable deposit and any other non-refundable fees. Travel vouchers are valid for the current and following travel year. Travel vouchers are transferrable at the face value of the voucher to members of the traveler’s immediate family or to students and faculty of the traveler’s school. The future travel voucher is not a merchandise credit or a gift certificate and may not be redeemed for cash. In order to qualify for the Peace of Mind program 44 days or less prior to departure, a location or locations that are included in the group’s tour itinerary must be designated as a Travel Advisory Level 3 or 4 by the U.S. Department of State.

Due to the specific nature of Intersession, CHCA cancellation policy applies for CHCA travelers.

## Release and Agreement

**I (or parent or legal guardian if enrollee is under 18 or a minor under any other applicable law) have read, understand and agree to the following in exchange for enrollment on an EF Educational Tour:**

- I acknowledge and understand that my tour is operated outside of the U.S. by EF Education First International, Ltd., Switzerland, and that EF Institute for Cultural Exchange, Inc. acts only as a marketing service provider for that company. If I am participating in a Service Learning Tour, I acknowledge and understand that a portion of my tour may be operated by Me to We Trips, Ltd., a Canadian entity, in collaboration with Free The Children.
- EF Institute for Cultural Exchange, Inc., EF Education First International, Ltd., and their affiliated companies, partners, and any companies acting on their behalf, along with their officers, directors, employees, agents, and authorized representatives (collectively referred to herein as "EF") do not own or operate any entity which is to or does provide goods or services for my program, including, for example, hotels; arrangements for, ownership of, or control over houses, apartments, or other lodging facilities; tour directors; airline, vessel, bus, or other transportation companies; local ground operators; visa processing services; providers or organizers of optional excursions; or food service or entertainment providers; etc. I acknowledge that all such persons and entities, specifically the Tour Director assigned to my tour, are independent contractors and not employees of or employed by EF. As a result, EF is not liable for any negligent or willful act or failure to act of any such person or entity or of any third party.
- Without limitation, EF and/or Me to We Trips, Ltd. in collaboration with Free The Children and its affiliated companies, partners, any companies acting on its behalf, each of their directors, officers, employees, volunteers, sponsors, independent contractors, agents, and authorized representatives (together referred to as "MTW") are not responsible for any injury, loss or damage to person or property, death, delay, or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God; force majeure; acts of government; acts of war or civil unrest; insurrection or revolt; strikes or other labor activities; criminal, terrorist, or threatened terrorist activities of any kind; overbooking or downgrading of accommodations; structural or other defective conditions in houses, apartments, or other lodging facilities (or in any heating, plumbing, electrical, or structural problem therein); mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely or safely; dangers associated with or bites from animals, insects, or pests; sanitation problems; food poisoning; epidemics or the threat thereof; disease; lack of access to or quality of medical care; difficulty in evacuation in case of a medical or other emergency; or any negligent or willful act or failure to act of any third party or for any other cause beyond the direct control of EF or MTW.
- I agree to release EF and my school, my school district, my school board, MTW, my Group Leader, and Tour Director (collectively, the "Released Parties") from, and agree not to sue the Released Parties for, any and all claims of any nature related in any manner to my participation in an EF-sponsored tour or a Service Learning Tour, including, but not limited to, claims for negligence, breach of contract, breach of express or implied warranties, negligence or wrongful death, or any statutorily based claim. I hereby unconditionally and unequivocally waive any and all claims and demands for all damages, losses, costs and expenses of any nature whatsoever (including attorneys' fees) on account of or arising out of any and all personal injury, death, bodily injury, mental anguish, emotional distress, or property or other damage that I may suffer from any cause whatsoever related in any way to my participation in any EF-sponsored tour or a Service Learning Tour.
- I understand that travel in other nations is not similar to travel within the United States. Travel outside of the United States can involve inconvenience and risk, including, but not limited to, forces of nature, geographic and climatic conditions, different hygienic standards, infrastructure problems (including road maintenance, transportation delays and accommodation conditions), civil unrest, vandalism, crime, political instability, and terrorism. Medical services or facilities may not be readily available or available at all during all or part of a program and, if available, may not be equal to standards in the participant's home country. I understand that a Service Learning Tour is a physically demanding excursion in a developing country, and I knowingly assume the risks of such an excursion. I further understand that different parts of the world present unique health, disease, and safety concerns, and I agree to review any specific risks related to my destination by visiting the Centers for Disease Control and Prevention's Traveler's Health website at [www.cdc.gov/travel](http://www.cdc.gov/travel) and the State Department's International Travel website at [www.state.gov/travel](http://www.state.gov/travel). I assume all risk of bodily injury, death, emotional trauma, property damage, inconvenience, and/or loss resulting from negligence or any other acts of any and all persons or entities, however caused, including, but not limited to, those risks mentioned above. It is my intention fully to assume all of the risks of travel and participation in the program and to release the Released Parties from any and all liabilities to the maximum extent permitted by law.
- I further agree to release the Released Parties from any and all decisions to cancel, modify, or delay the tour as a result of unforeseeable events that are beyond the reasonable control of EF or MTW or which become necessary or advisable so as to increase the quality of the tour.
- I agree that this Release applies to and binds myself and my minor child enrolling on tour (if applicable) along with my personal representatives, executors, heirs, and family.
- In addition, EF and MTW shall have no responsibility for me whatsoever when I am absent from an EF- or MTW-supervised activity or for non-supervised activities, such as visits to friends or relatives or during stay-ahead/stay-behind option periods or any other optional period or activity when not escorted by a Tour Director.
- My tour begins with the takeoff from the EF departure airport and ends upon completion of the flight back to the origination (or other arrival) airport.
- The air carrier's liability for loss of or damage to baggage or property, or for death or injury to person, is subject to and limited by the airlines' contract of carriage, its tariff, the Montreal Convention or Warsaw Convention and their amendments or both.
- EF or my Group Leader reserves the right to refuse or cancel my registration at its sole discretion. In such event, standard cancellation policies as outlined in the Booking Conditions apply.
- I agree to abide by EF's and MTW's regulations and the directions of my Group Leader, my Tour Director, and EF's or MTW's personnel during my tour. Failure to do so may result in my Group Leader or EF terminating me from the tour immediately. I understand that to disobey such rules or directions is to waive the right to a refund of any part of my program price, and that my Group Leader or EF may then send me home at my own expense.
- I agree to abide by all local laws when abroad. I understand that if I abuse or disobey such laws, even unintentionally, I waive my right to a refund of any part of the program price, and my Group Leader or EF may send me home at my own expense. I also understand that, should local authorities be involved, I will be subject to the laws of the country I am visiting.
- If I become ill or incapacitated, EF, MTW, and their employees, or my Group Leader, may take any action they deem necessary for my safety and wellbeing, including notifying parents/guardians and/or securing medical treatment (at my own expense) and transporting me home. EF retains the right, in its sole discretion, to contact the traveler's parents/guardians with regard to health issues or any matter whatsoever that relates to the traveler's tour. These rights transcend any and all privacy regulations that may apply. In the event of a medical emergency, EF or MTW will attempt to cause appropriate treatment to be administered, and the traveler authorizes EF or MTW to do so. EF or MTW, however, make no warranty that it will be able to cause effective (or any) emergency treatment to be administered or to be timely administered.
- I have made the choice to travel with the teacher/Group Leader organizing my group. I understand that this choice is not the responsibility of EF. I understand that my Group Leader is able to make decisions on my behalf, including but not limited to changing the group's requested tour or travel date and requiring that I purchase items such as the Global Travel Protection plan and optional excursions. I understand that a Group Leader must accompany me on tour. If my Group Leader cancels for any reason, EF will ask him or her to assign a new Group Leader. If I cancel at this point and choose not to travel with the replacement Group Leader, I will be treated as a standard cancellation. If no replacement Group Leader can be found, I will need to cancel and EF's standard cancellation policy will apply. I may also request that EF place me with a new tour group. If EF cannot find a new tour group for me, EF's standard cancellation policy will apply.
- If I will be age 20 or older at any time during my tour, I acknowledge that EF will conduct a criminal background check ("CBC") as a pre-condition to travel. If such a traveler refuses to consent to the CBC, it will be deemed a cancellation and EF's standard cancellation policy will apply.
- This Release and Agreement and EF's Booking Conditions constitute the entire agreement between EF and me with reference to the subject matter herein, and I do not rely upon any promises, inducements, marketing materials, or agreements not herein, including, but not limited to, any oral statements made to me by any agents or employees of EF or by my school or Group Leader. This agreement may be amended or modified only in a writing, signed by EF. The waiver by EF of any provision of this agreement shall in no way affect the remaining provisions of this agreement, and this agreement shall be interpreted as if such clause or provision were not contained herein.
- This agreement and performance hereunder shall be governed in all respects by the substantive laws of the Commonwealth of Massachusetts. In the event of any claim, dispute, or proceeding arising out of my relationship with EF or MTW, or any claim which arises between the Parties, whether or not related to this agreement, the literature for the trip or the trip itself, it shall be resolved solely in courts of the Commonwealth of Massachusetts and/or the United States District Court for the District of Massachusetts.
- For travelers in Utah only: This tour is not sponsored by any public school, public school district, or other public entity and is operated and organized by a privately owned company.
- EF and MTW may use any film or digital likeness taken of me and any of my comments while on an EF tour as well as any project work (including, but not limited to, online learning programs offered by EF) for future publicity without compensation to me and also use my contact information for future EF promotions. I have read and agreed to the Terms of Use and Privacy Policy outlined at [eftours.com/legal-notices](http://eftours.com/legal-notices) and I consent to EF's processing of my personal data.
- I have read and agreed to the Terms of Use and Privacy Policy outlined at [eftours.com/legal-notices](http://eftours.com/legal-notices), and I consent to EF's processing of my personal data as set forth on page 17.

### LIMITED POWER OF ATTORNEY

#### For parents/guardians of travelers under the age of 18 or a minor under any applicable law

The tour itinerary may include certain activities (such as whitewater rafting in Costa Rica) that may require the Group Leader to sign a release on behalf of the travelers (who are minors and cannot sign for themselves) in order to allow participation. This Limited Power of Attorney allows the Group Leader to execute these documents on your behalf should the need arise. Your execution of this Limited Power of Attorney is voluntary, and if you choose not to grant this Limited Power of Attorney, your child may still participate in the tour but may not be able to participate in some tour activities. With regard to said activities:

- I understand and agree that my child, with my permission, has voluntarily chosen to participate in the activities, and we assume all dangers and risks associated with the activities.
- I do hereby delegate to the Group Leader a "Limited Power of Attorney" and full authority to sign any documents, including, but not limited to, liability releases, permission slips, waivers, and/or any other type of participation agreement required by the operators of any activity for participation. By signing the EF Educational Tours Enrollment Form, I understand and agree to the above.

# EF's Rules of the Road

## WHEN YOU ENROLL ON YOUR TOUR

You agree to EF's Rules of the Road, which can also be found on your personalized website. If you do not conform to these regulations or any specific rules set by your Group Leader, you risk dismissal from the tour, returning home at your expense with no refund for the missed tour portion. Decisions regarding tour dismissal are up to EF and/or your Group Leader.

If you are traveling on a Service Learning Tour operated by Me to We Ltd., you must also adhere to Me to We's Rules of the Road. Please visit [eftours.com/mtwrules](http://eftours.com/mtwrules) for more details.



## All travelers must adhere to the following regulations while on tour:

1. All scheduled activities are obligatory. If you are sick or have a physical ailment that might prevent you from participating in an activity, you must tell the Group Leader, who should notify the Tour Director.
2. If you want to visit friends or relatives in a destination country, your Group Leader must be told before the tour begins. Please complete the Tour Leave Form, found under Forms and Resources on the Help Center ([eftours.com/help-center](http://eftours.com/help-center)), to receive permission for the visits. You must then give the form to your Tour Director upon arrival.
3. You are expected to respect the nightly curfew that your Group Leader may set for your own safety and security. Room checks will be conducted at the Group Leader's discretion. Visitors or group members of the opposite sex are not permitted in your room.
4. Smoking is not allowed on buses, during meals, in hotel rooms, or in any other shared, enclosed space. **Smoking is not allowed anywhere.**
5. Hitchhiking and the driving or renting of any motor vehicle is strictly forbidden for all travelers.
6. You are required to pay for any phone calls or incidental personal expenses incurred at hotels. These will be payable the evening before departure at each hotel.
7. Travelers under the age of 18 may not consume alcohol on tour. **No alcohol is permitted on CHCA intersession.** Travelers over the age of 18 (or older, if local laws require) may consume beer or wine in moderation. The consumption of hard liquor is strictly forbidden. Group Leaders and/or parents may prohibit all alcohol consumption at their discretion. **ANY** excessive drinking by any traveler will not be tolerated and will result in dismissal from tour at the traveler's own expense.
8. Illegal activities will not be tolerated and are punishable by immediate dismissal from the tour. If you are involved in any illegal activities, all costs to return home are at your own expense. If the local authorities are involved, you will be subject to the laws of the country you are visiting.
9. Payment for damage done to hotel rooms or to buses is your responsibility. If you notice any damage upon arrival at a hotel, you should notify the Tour Director immediately.

# Enrollment form

A non-refundable \$95 Enrollment Fee must be paid at the time of enrollment.

Please ask your Group Leader to affix label here or fill out the following:

Tour # (required for processing enrollment form): \_\_\_\_\_

Tour name and requested travel date and year: \_\_\_\_\_

Group Leader: \_\_\_\_\_

(Group Leaders should not fill out an enrollment form for themselves.)

## TRAVELER INFO

**Important:** Please use block capitals only. Full name (including middle name, if applicable) must be an exact match of your passport name. There is a minimum \$200 fee for name changes.

**First name:** \_\_\_\_\_  
(As written on your passport. No nicknames. i.e. Robert, not Bobby.)

**Middle name:** \_\_\_\_\_  
(If listed or will be listed on passport)

**Last name:** \_\_\_\_\_  
(If listed or will be listed on passport)

**Date of birth:** \_\_\_\_\_ **Sex:**  Male  Female **Are you a U.S. citizen?**  Yes  No  
M M D D Y Y

**Traveler's email:** Interseccion@chca-oh.org  
(Required for all tour communication)

**Mailing address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home telephone:** \_\_\_\_\_  Prefiero comunicación en español cuando esté disponible.

## EMERGENCY CONTACT INFO

**Important:** Required for all tour communication and in case of emergency. Emergency contact should not be traveling (on tour or otherwise) during the length of the tour.

**First name:** \_\_\_\_\_ **Last name:** \_\_\_\_\_

**Sex:**  Male  Female **Relationship:**  Parent  Guardian  Relative  Spouse  Friend

**Contact's email:** \_\_\_\_\_  
(Required for all tour communication)

**Home telephone:** \_\_\_\_\_ **Mobile telephone:** \_\_\_\_\_  Prefiero comunicación en español cuando esté disponible.

## GLOBAL TRAVEL PROTECTION PLAN

Yes, I want to protect myself by enrolling in the Global Travel Protection plan. Learn more at [eftours.com/protection](http://eftours.com/protection)

## BILLING INFORMATION

**Total amount to be processed at time of enrollment: \$** \_\_\_\_\_  
(Without Global Travel Protection plan: \$95 minimum; with Global Travel Protection plan: \$260)

Account/cardholder's name: \_\_\_\_\_  
Billing address (different from travel address): \_\_\_\_\_  
Billing email: \_\_\_\_\_  
Account/cardholder's signature: \_\_\_\_\_

If paying by ATM/Debit card or credit card (card must display Visa or MasterCard logo), please provide:

Card number: \_\_\_\_\_

Billing ZIP code: \_\_\_\_\_

Expiration date: \_\_\_\_\_ / \_\_\_\_\_

If paying by checking account, please provide:

Bank routing number: \_\_\_\_\_

Checking account number: \_\_\_\_\_

Please do not enroll me in paperless billing. I want to receive bills by mail.

**Pay in full to pay** Can pay with: credit, ATM/debit card (Visa or MasterCard), or personal checks  
 **Manual Payment Plan - \$50 plan fee** Can pay with: credit, ATM/debit card (Visa or MasterCard), or personal checks  
 **Automatic Payment Plan - Free** Can pay with: direct debit from a checking account or ATM/debit card (Visa or MasterCard)

**I would like to pay:**

Monthly—select day when you would like payments made (between 1st and 26th): \_\_\_\_\_

Bi-weekly—select day of the week for charges:  Mon  Tues  Wed  Thurs  Fri

(Your first charge could be as early as two business days after your enrollment date)

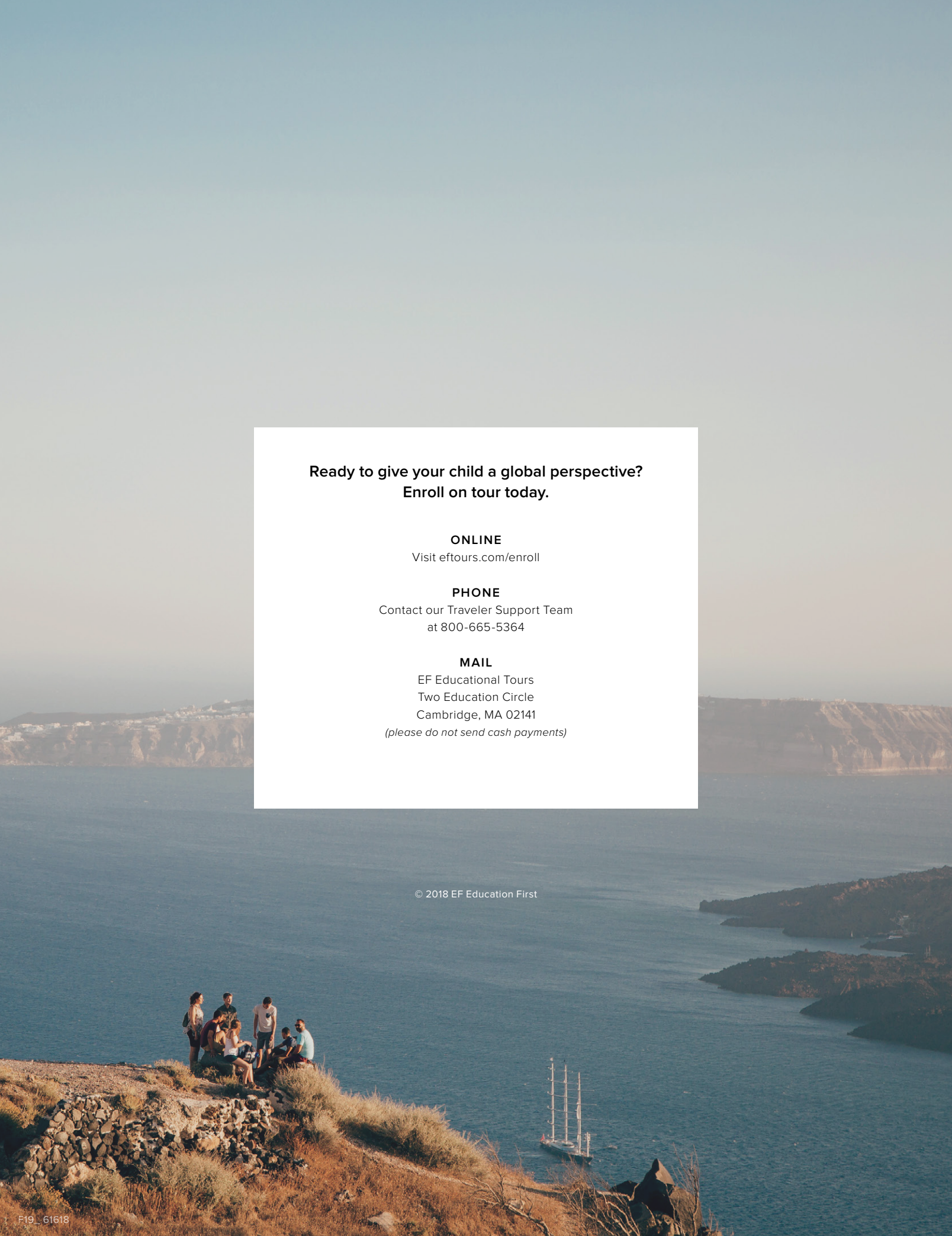
**Your enrollment form must be signed below by you, and if the applicant is under 18 or a minor under any other applicable law, by your parent/legal guardian.**

I (or parent/legal guardian if enrollee is a minor) have completely read, understand, and agree to be bound by the incorporated "EF Booking Conditions", which include a "Release & Agreement."

I consent to EF's processing of my personal data as set forth in EF's Privacy Policy at <http://www.eftours.com/legal/privacy-policy>. I confirm that I am an authorized user of the credit/debit card or bank account provided, and I understand that this charge will show up on my statement credited with today's date in the next 2-3 business days.

I agree to Limited Power of Attorney as per page 19.  Yes  No

Signature of enrollee (or parent/legal guardian if enrollee is a minor) \_\_\_\_\_ Date: \_\_\_\_\_



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